



JEPPIAAR INSTITUTE OF TECHNOLOGY

“Self-Belief | Self Discipline | Self Respect”



ESTABLISHMENT OF IQAC

Date: 22.06.2019

Agenda of the Meeting:

IQAC convener Dr.L.M.Merlin Livingston chaired the first meeting and welcomed all the participants of the meeting. She briefed on the agenda of the meeting

- Objectives of establishing the IQAC
- Update on the various quality initiatives
- New academic and administrative initiatives to be considered for implementation

The convener announced the formal establishment of IQAC on June 22, 2019 and welcomed all the members to its board. The frequency of the meetings would be once in six months and on issue based, if necessary.



Status of Quality Initiatives:

- Requested the entire Department to start the SAR preparation for NBA Accreditation.
- Requested the entire Department to start the SSR preparation for NAAC Accreditation.
- Requested the coordinators of various cell and committee members to be more active and receptive in the academic year 2019 - 2020. (Alumni Cell, Higher Studies Cell, Entrepreneur Development Cell, Website Committee, News Letter & Magazine Committee, Internal Assessment Cell, E- Learning Cell, Intellectual Property Cell, Induction Program & Training Cell)
- Requested all the HOD's to motivate the staff members for potential outcome towards funded project, MOU's and Center of Excellence to improve the quality of the students.
- ISO MR (Management Representative) briefed about the status of the closure of the findings of the ISO external Audit by DNV- GL on 29.01.2019. Internal audit should be effectively executed and imitative must be taken to rectify past errors at regular intervals.
- The placements by major recruiters have been completed for the year 2018 – 2019 with internship or direct recruitment model. Upcoming batches are trained based on the company requirements.
- S & H - The first year students are oriented towards engineering discipline through various workshop and activities.
- Requested the professional and Personality development coordinators to be more active and progressive towards the outlook development of every individual.

Discussion on New Initiatives:

Convener stated that based on feedback from students and discussions during review meetings, it is proposed to take up the following:

- Faculty members can be trained in Aptitude & programming skills through train the trainer model which In turn will help students to excel in Analytical & programming skills
- Company specific training will be conducted by internal and external trainers before the company visit.
- Implementation of 3 I Cell (Industry Institute Interaction) to promote closer interaction between the academic field and the current professional field. The cell will act as the bridge between the industry, the real world and the institute.

- Various Technical and Non-Technical Club Activities to be initiated to enrich the knowledge of the students.
- Separate counseling hour is implemented for Mentoring students with reference to build positive growth, individual development and initiative to industrial expectations.
- To create better perspective outcomes in teaching learning process, effective feedback are initiated through college campus management system login.





Suggestion / Feedback from Expert Panel's

Suggestion from Mentor Institute: Dr.Somasundaram (RMK)



Suggestion towards Improvement of Placement Activities to have a Better Conversion Ratio:

- Carrier options form needs to be provided to the students during their third semester onwards, which was earlier processed during the 5th semester. Based on which segregation needs to be done and students need to be mapped in their respective tracks through awareness programs, trainings, and alumni contacts.
- Classification of career options provided to the students community
 - 1) Placement
 - 2) Higher studies
 - 3) Entrepreneurship
- Personality Development is the relatively enduring pattern of the thoughts, feelings, and behavior's that distinguish individuals from one another. Such kinds of programs will enrich the student's community in a better perspective.
- Average Salary needs to be calculated stating the minimum salary and the maximum salary.
- Mock Interviews can be planned with the help of our Alumni's either through skype or as an invite to our college premises.
- British English Course need to be made mandatory for all the students that in turns helps in their communication aspects.
- Encourage the Students to showcase their skills through Coding Platforms.

Suggestion towards Academic:

- Students Past and present post counseling needs to be portrayed to the Principal desk on monthly basis in terms of a presentation.
- Identify the tough subjects for which activity based learning can be done.

- Questions that were posted during the Internal Examinations needs to mapped with the University Question Paper in terms of repetition & application
- You tube channels – Outcome needs to be monitored (Likes & Shares)
- Prescribed Text books to be followed suggested by Anna University to improve their writing skills.
- Usage of Books, Journals, e – learning’s, Magazines in the library needs to be a measurable quantity.

Suggestion towards Research Activities:

- Joint publication with industrial persons, mainly with companies where MOU’s are signed.
- Research & Consultancy –
- Achievements through professional societies - State and National level.
- Focus on Consultancy based projects based on needs of the Industries.

Suggestion towards External Participation:

- AICTE – CII survey of industry
- Lined technology institutes
- Academic Excellence needs to be portrayed.
- NPTEL for students and faculties’ to be displayed based on the registration count, certified (elite, gold & completed)
- EDC Active participation Technology business incubator (TBI).
- Corporate competition cell (CCC) to be inaugurated under which all national level hunts will be posted and in turn they will be trained.

Suggestion towards IQAC:

- Minutes of meeting must be posted in website post NAAC accreditation.
- Member from the Local Society needs to be a part of the IQAC Cell.

Best Practices followed in Mentor Institute:

- Time Table – 3 hours for research activities for every individual faculties. (innovation, publication & research).

Suggestion from the Alumni Students:

- Webinars from Alumni who are resided in outside countries
- LinkedIn Profile needs to be updated with your skills that you had acquired.
- Coding is mandatory all departments



Action Plan:

- The members of IQAC agreed for the above proposed new initiatives of which some needs to be improved and some initiatives needs to be implemented. Further discussion will be done regarding the implementation part and the same will be reviewed in the next IQAC meeting.
- Convener tentatively scheduled the Next IQAC meeting in the month of Dec 2019.
- Convener thanked and appreciated all the members of the IQAC Committee for their valuable suggestions for a sustained growth of the institution.